

BOARD OF EDUCATION MEETING
REORGANIZATIONAL MEETING
Wednesday, July 13, 2022

Present: Mrs. Cathi Root
Mrs. Pamela Zwierlein
Mr. Chris Klossner
Mr. Aaron Lounsbury
Mr. Joshua Whitmore

Adm./Others: Mr. Joshua Roe, Superintendent
Mr. Willard Cook, MS Principal
Mrs. Mary Grace Camin, Dir. of Curriculum
Mrs. Meredith Meister, Dir. Of Student Services
Mr. Jacob Roe, HS Principal
Mrs. Kendra Seaver, School Business Executive, Deputy Clerk
Mrs. Kristy Robertson, Clerk

Other: Mr. Duane Shoen, Insero Auditor

Absent: Mr. Gregory Schweiger, Member
Mrs. Lee Wood, Member
Mrs. Michelle Bombard, ES Principal

I. CALL TO ORDER

Mrs. Root called the meeting to order at 6:00pm in the learning center.

II. PLEDGE TO THE FLAG

III. ROLL CALL

IV. ADMINISTER OATH TO SUPERINTENDENT AND NEW BOARD MEMBERS

The oath of office was administered to Joshua Roe, Superintendent, Cathi Root and Aaron Lounsbury, newly elected board members.

V. ELECTION OF OFFICIAL POSITIONS ON THE BOARD OF EDUCATION

Mrs. Root asked for nominations for the position of President of the Board of Education. A MOTION was made by Pamela Zwierlein, seconded by Aaron Lounsbury, and carried by a vote of 5-0 to nominate Cathi Root.

By a vote of 5-0, Cathi Root was unanimously elected to the position of President of the Board of Education.

Mrs. Root asked for nominations for the position of Vice-President of the Board of Education. A MOTION was made by Aaron Lounsbury, seconded by Joshua Whitmore, and carried by a vote of 5-0 to nominate Pamela Zwierlein.

By a vote of 5-0, Pamela Zwierlein was unanimously elected to the position of Vice-President of the Board of Education.

VI. ELECT:

A MOTION was made by Aaron Lounsbury, seconded by Chris Klossner, and carried by a vote of 5-0 to appoint Pamela Zwierlein as Legislative Representative for the 2022-2023 school year, effective July 1, 2022, and until such time as the board may revoke the appointment.

A MOTION was made by Aaron Lounsbury, seconded by Joshua Whitmore, and carried by a vote of 5-0 to appoint Gregory Schweiger as Health Trust Consortium Trustee for the 2022-2023 school year, effective July 1, 2022, and to appoint the Board of Education as a whole as Alternate Health Trust Consortium Representative until such time as the Board may revoke the appointment.

A MOTION was made by Pamela Zwierlein, seconded by Chris Klossner, and carried by a vote of 5-0 to appoint Aaron Lounsbury as Workers' Compensation Trustee for the 2022-2023 school year, effective July 1, 2022, and to appoint the Board of Education as a whole as Alternate Workers' Compensation Representative until such time as the Board may revoke the appointment.

VII. APPOINTMENTS

A MOTION was made by Chris Klossner, seconded by Joshua Whitmore, and carried by a vote of 5-0 to approve the following appointments for the 2022-2023 school year, effective July 1, 2022, as follows:

Kristy Robertson, as District Clerk/Records Management Officer, with the standard workday being 8 hours, and until such time as the Board may revoke the appointment.

Kendra Seaver, as Deputy Clerk, and until such time as the Board may revoke the appointment.

Kelly Tesar, as District Treasurer, and until such time as the Board may revoke the appointment.

Stephanie Rajnes, as Deputy Treasurer, and until such time as the Board may revoke the appointment.

Kendra Seaver, as District Tax Collector, and until such time as the Board may revoke the appointment.

CBO, as Claims Auditor, and until such time as the Board may revoke the appointment.

CBO, as Deputy Claims Auditor, and until such time as the Board may revoke the appointment.

Michelle Bombard, as District Claims Auditor, and until such time as the Board may revoke the appointment.

The law firm of Hogan, Sarzynski, Lynch, Dewind & Gregory, LLP as Legal Counsel for the Tioga Central School District, and until such time as the Board may revoke the appointment.

Renee Wainwright, as Central Treasurer of the Extra Classroom Activity Account, and until such time as the Board may revoke the appointment.

Jacob Roe, as Chief Faculty Counselor, and until such time as the Board may revoke the appointment.

District Auditing Firm to be appointed after the request for proposal is completed later in the school year.

Lesa Hawk-Shuler, as Purchasing Agent, and until such time as the Board may revoke the appointment.

Tracy Baker, as Deputy Purchasing Agent, and until such time as the Board may revoke the appointment.

Kimberly Burgert, as Health Coordinator, and until such time as the Board may revoke the appointment.

Ellen Cutler-Igoe, Maryanne Dimeo, Lana S. Flame, Randy Glasser, David Gronbach, Vanessa Gronbach, Jeffrey Guerra, Jeanne Keefe, Martin J. Kehoe, III, Michael Lazan, Nancy Lederman, James McKeever, Tina Millman, Kenneth S. Ritzenberg, Jerome Schad, Esq., Aaron Turetsky, Israel S. Wahrman, James P. Walsh, Sebastian Weiss, Mindy G. Wolman, Lynn Almeleh Botwinik, and Robert Briglio, as Impartial Hearing Officers as mandated by the Impartial Hearing Reporting System (IHRS) as required in Section 200.5 of the Regulations of the Commissioner of Education, and until such time as the Board may revoke the appointment.

Joshua Roe, as Grievance Hearing Officer on Title IX, and until such time as the Board may revoke the appointment.

Meredith Meister, as Section 504 Coordinator of Rehabilitation Act, and until such time as the Board may revoke the appointment.

Meredith Meister, as Director of Compensatory Programs, and until such time as the Board may revoke the appointment.

The following CSE/CPSE Chairperson and Committee until such time as the Board may revoke the appointment: Meredith Meister, Beth Klingbeil and Daniel Pearce, as CSE Chairpersons; Meredith Meister, Beth Klingbeil and Daniel Pearce, as CPSE Chairpersons; Committee: Regular Education Teacher; Special Education Teacher; School Psychologist; and Certified or Licensed Professional from the appropriate municipality.

Dr. Donald Phykitt, as School Physician, and until such time as the Board may revoke the appointment.

Nicholas Aiello, as District Technology Coordinator, and until such time as the Board may revoke the appointment.

High School, Middle School, and Elementary School Building Principals, as Attendance Supervision Officers in their respective buildings, and until such time as the Board may revoke the appointment.

Jim Houseknecht, as Athletic Events Supervisor, and until such time as the Board may revoke the appointment.

Jim Houseknecht, as Pool Director, this includes all before school, after school and summer school pool supervision, and until such time as the Board may revoke the appointment.

Jim Houseknecht, as Pool Operator, and until such time as the Board may revoke the appointment.

Joshua Roe, District Dignity Act Coordinator, and until such time as the Board may revoke the appointment.

Joshua Roe, Michelle Bombard, Willard Cook, Jacob Roe, and Mary Grace Camin, as APPR Lead Evaluators in accordance with the requirements of Education Law §3012-d and Part 30-2.9 of the Regents Rules, and until such time as the Board may revoke the appointment.

Michelle Bombard, as District Wide Safety, and until such time as the Board may revoke the appointment.

David Keene, as Asbestos LEA Designee, and until such time as the Board may revoke the appointment.

Meredith Meister, as Medicaid Compliance Officer, and until such time as the Board may revoke the appointment.

The Board as a whole, as the Audit Committee for the 2022-2023 school year.

The Board as a whole, as the Visitation Committee for the 2022-2023 school year.

VIII. DESIGNATIONS

A MOTION was made by Aaron Lounsbury, seconded by Chris Klossner and carried by a vote of 5-0 to approve the following designations effective July 1, 2022, for the 2022-2023 school year as presented:

The Morning Times, Sayre, PA and the Press and Sun Bulletin of Binghamton, NY as authorized school newspapers in accordance with Section 2004 of the Education Law.

Authorize Kelly Tesar, District Treasurer and Stephanie Rajnes, Deputy Treasurer to sign checks for the school year.

Authorize Renee Wainwright, Jacob Roe, and Kendra Seaver, to sign checks for The Extra Classroom Accounts for the school year.

Regular Meetings of the Board of Education to be held at 6:00 p.m. in the Board Conference Room scheduled as follows: July 27, August 10 and 24, September 7 and 21, October 5 and 19, November 2 and 16, December 7 and 21, January 4 and 18, February 1 and 15, March 1 and 15, April 5 and 17, May 3 and 16, June 7 and 21.

Chemung Canal, Community Bank, N.A., Tioga State Bank, M &T, and Chase as banks and trust companies for the deposit of monies for the school year.

Authorize the establishment of the following: not more than one hundred fifty dollars (\$150.00) is to be maintained in the Business Office, not more than seven hundred seventy-five (\$775.00) in the High School Office for athletic boxes, for the school year.

Authorize the following ACA Resolution for the school year:

WHEREAS, the Tioga Central School District maintains a group health plan for its employees (“health plan”); and

WHEREAS, the Tioga Central School District is required to offer coverage under its health plan to eligible full-time employees pursuant to the Patient Protection and Affordable Care Act (“ACA”); and

WHEREAS, the Tioga Central School District employs persons for variable hours whose full-time status must be determined pursuant to guidance issued under the ACA;

NOW THEREFORE BE IT RESOLVED that the School District hereby is, authorized and directed to establish and maintain procedures for the purposed of compliance with the ACA, including but not limited to the following:

1. For variable-hour employees, the Tioga Central School District shall establish a 12-month standard measurement period beginning July 1, 2022 and ending the following June 30, 2023;
2. The initial measurement period for new variable-hour employees shall be the 12-month period beginning on the date of hire and ending on the anniversary date thereof;
3. The administrative period following the standard measurement period is the period beginning July 1, 2023 and ending August 31, 2023;
4. The administrative period for new variable-hour employees shall be the 30 day period following the anniversary date; and
5. The stability period, during which time a variable-hour employee’s status as eligible or ineligible for health plan coverage is fixed, is the period beginning September 1, 2023 and ending August 31, 2024.

BE IT FURTHER RESOLVED that the School District is authorized and directed to take such actions as determined necessary or proper to give effect to this resolution.

IX. AUTHORIZATION FOR CHIEF SCHOOL OFFICER TO:

A MOTION was made by Pamela Zwierlein, seconded by Aaron Lounsbury and carried by a vote of 5-0 to approve the Chief School Officer to authorize the following for the 2022-2023 school year: Certify payrolls, approve attendance at conferences, conventions, workshops, etc., approve budget transfers, supervise petty cash funds as comptroller, along with the District Treasurer, be responsible for temporary investment of School District funds, obtain surety bonds for the District Treasurer and School Tax Collector, and apply for grants in aid (state and federal).

X. ADJOURNMENT

A MOTION was made by Joshua Whitmore, seconded by Chris Klossner, and carried by a vote of 5-0 to adjourn the meeting at 6:08 p.m.

Kristy Robertson
District Clerk